

SPARTAN SURFACES

CUSTOMER INFORMATION FORM

Please select customer type

New Customer

Existing Customer Update

Business Information

Business Name		
Doing Business As		
Business Address		
Business Phone	Business Fax	
Website		
Federal Tax ID #		

Shipping Address (<i>only if different than billing address</i>)		
Receiving Hours		

Is the company sales tax exempt? Yes* No

* If you answer YES please include a copy of all applicable Sales Tax Resale Certificates

Do you currently have an order pending?

Which states do you hold a tax exempt certificate? (check all that apply)

Connecticut	<input type="checkbox"/>	New Jersey	<input type="checkbox"/>	Virginia	<input type="checkbox"/>
Illinois	<input type="checkbox"/>	New York	<input type="checkbox"/>	Washington, DC	<input type="checkbox"/>
Maryland	<input type="checkbox"/>	Pennsylvania	<input type="checkbox"/>		

Contact Information

Accounts Payable	Name		
	email		
	Phone	Business Fax	

Purchasing	Name		
	email		
	Phone	Business Fax	

Preferred method of receiving invoices (check all that apply)

email Postal Service

Customer Authorized Representative's Acknowledgement & Signature

By signing below, you acknowledge that the information provided on this form is correct.			
Signature Required*			Date
Print Name			Title
Phone			Fax
E-Mail			

Have questions? Please contact your customer service representative at (800) 997-7604.
 Email completed form to accounting@spartansurfaces.com or fax to (410) 838-7619.

Spartan Surfaces Use Only

Entered By		Date Entered		Acct No.	
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